

20 MAR 2000

SUBJECT GROUP 5200-5299 MANAGEMENT PROGRAMS AND TECHNIQUES

SUBGROUP 5290 - AUDIOVISUAL MANAGEMENT, GENERAL

5290.1 Official Photographic Services

a. Responsibility. Visual Information Support Center (VISUPCEN), Oceana, with detachments at NAVPHIBASE Little Creek, CINCLANTFLT Headquarters, and NAVSTA Norfolk provides the following services to activities in the Hampton Roads Area.

(1) Processing and reproduction of aerial reconnaissance photography.

(2) General still photography, laboratory processing and reproduction of photographic film. This includes official portraiture photography of officers and enlisted program photos: location photography which includes report/investigative (criminal/material) photography when death or serious injury have occurred, or when significant equipment has been damaged and Polaroid I.D. photos will not suffice; and limited coverage of reenlistments, retirements, and internal PAO events. The laboratory services provided includes black and white and color film processing and printing, photo copy, slide duplication and processing (E-6 only).

b. Specialized Official Photographic Services

(1) Policy. The Combat Camera Group (CCG) Department, VISUPCEN Oceana, provides specialized aerial, surface and underwater still and motion picture/video photography in response to USCINCLANT/CINCLANTFLT requirements for combat documentation, intelligence, operational documentation, R&D and photojournalism.

c. Requesting specialized services

(1) Aerial photography for a ship in the VACAPES Operating Area is requested via Naval Message to COMNAVAIRLANT NORFOLK VA//321// with INFO copy to VISUPCEN OCEANA VA.

(2) Video family grams for units deploying for over six months are requested via the type commander.

(3) All other specialized services

(a) CINCLANTFLT commands submit letter or message requests to VISUPCEN OCEANA VA with INFO copy to CINCLANTFLT NORFOLK VA//337//.

(b) Non-CINCLANTFLT commands submit letter or message requests to CINCLANTFLT NORFOLK VA//337// with INFO copy to VISUPCEN.

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(c) Questions about services may be directed to VISUPCEN Oceana Operations.

5290.2 Camera Possession and Use

a. Military members assigned to, and civilian visitors, the various Naval activities within SOPA (Admin) Hampton Roads area of operations may possess cameras and video cameras and take pictures for their personal use. They may not take pictures in areas designated as off-limits.

b. Various Naval activities in the Hampton Roads Area have specific guidelines on the use of camera and/or video camera use on their installations. All military members and civilian guests are required to contact the installations' Security Department if they have questions regarding the proper use of photographic equipment.